

Mare Faire - Aug. 8 & 9, 2009 - 9am to 7pm

Our annual Mare Faire is August 8 and 9. This event will build each year as people get to know it. Below is a volunteer list. There is a lot to do ... don't let it overwhelm you ... it is all fun. Please review the list and select a couple of things that you can do, and let us know the dates and times that are good for you. Many of the duties repeat on Sunday ... try to participate both days if you can. Of course, you can just show up to help ... but letting us know beforehand helps lessen our stress levels. **Encourage your friends, family, and co-workers to volunteer as well.** Together we will have a good time and make it a success!

All volunteers wear green shirts (T-shirt, polo or other) with special name badges ... so people will know who to ask questions.

Pre-Faire Preparation:

Distribute flyers, brochures, posters to libraries, cafes, city hall, community centers, friends, neighborhoods. Send out press releases to surrounding areas.

Donations - ask for donations (monetary/items - tax deductible) and/or consider donating something for the silent auction.

Make directional and parking signs - Help make signs to direct participants, including those that can be set out at off-island locations. We will need many extra signs ... if you have some sign holders or such that we can use, please bring them.

Set out signs - Help set out the directional signs the night before.

Set up Tents and Art Panels - help set up the big yellow and white tents, and art panels outdoors

Prepare Visitor's Center - help prepare Visitor's center - cleaning, displays, refreshments, and such

Make refreshments - bake cookies, cupcakes, etc. and bring for refreshments (donation based, i.e., bake sale) at Faire

Saturday, August 8:

Set out signs - Help set out the directional signs at the causeway and other off island areas early morning.

Docents for walks up the road, Southshore, island, cemetery, housing area ... create your own docent focus - history, nature, art, "favorite hang out place", "favorite views", "favorite time of day" ... we can help to give you basic information ... also listening to our new audio tour gives you more than enough info to use. At the housing area, you can dress up in period dress/costume to guide tours (WWII/40's, Victorian). Or dress up as a guard and be at the historic hilltop station. Name your date and time for your walk. Please give this serious consideration ... these docent-led walks bring people out.

Visitor Center Host/Docent/Greeter - set-up silent auction and oversee visitor center activities

Art Show helper - help tend and conduct the informal art show

Entrance Greeters (Palmer's Hut) - not mandatory to sign in during Mare Faire ... you can walk anywhere between parking and Palmer's Hut area. Let us know what two-three hour shift(s) that you can take. (between 9am and 7pm)

Refreshment Attendee - attend the food and drink area of the visitor's center. Also, we may want to have a snack and drink cart going up and down the road.

Safety Ranger - Walk/ride up and down the hill to oversee safety issues ... maybe be good to combine with the snack and drink cart duties ... for those who forgot water.

Sunday, August 9:

Port Chicago Commemoration Set-up and Take Down - set up and take down the chairs and podium for the ceremony on August 9.

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Clean up crew - Help clean up starting at 5pm Sunday.

Second Saturday Access Days - 9am to 7pm

ENTRANCE VOLUNTEER SHIFTS

Shift #1: 9am-11am Sue

Shift #2: 11am-1pm

Shift #3: 1pm-3pm

Shift #4: 3pm-5pm

Shift #5: 5pm-6pm

Shift #6: 6pm-7pm

OTHER VOLUNTEER OPTIONS

There are a few tasks that a volunteer can take on ... as a one-time task or ongoing. One is to help with opening up the Preserve at 8am ... opening the visitor center, Palmer's hut; putting out informational signs, chairs, etc. Another is to put out the directional signs along the road at 8am ... from the causeway to the Preserve. Another is to help close the Preserve at 7pm.

If you haven't done entrance duty previously, we have a written tip sheet and we will be there at the beginning of your shift to help you. Feel free to invite your family/friends to be with you. We think that you will find the joy that volunteers have had when they introduce newcomers to the Preserve ... and listen to repeat visitors tell of their discoveries.

Send us an email or telephone us and tell us what you want to do for an upcoming Second Saturday.

Your help is much appreciated. Thank you. We could not do it without you.

Sue and Myrna

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